Preparation for and Response to Fire

**In the event of a fire anywhere on campus, call 9-1-1.** This call will alert the Eugene Springfield Fire Department. Once emergency services have been notified, also report the fire to Student Life and Campus Safety personnel as soon as possible.

- **Student Life:** Gary Matsdorf
- **Facilities:** Izaak Downing
- **Campus Safety:** Donnie Myers

**Fire Drills**

- Fire drills will be conducted four (4) times per year, one to be held in each semester, with at least one drill occurring annually after-hours, in accordance with Oregon Fire Code 405.2.
- Fire drills are typically unannounced and are sometimes monitored by a local fire department official.
- Fire drills will encompass all campus personnel and students.
- Fire drills will be scheduled at a time that creates the least interruption in classes and in daily activities.

Fires don’t always happen at convenient times. In order to be prepared for a fire or other type of emergency, the NHCC conducts a fire drill each semester. This information is provided to inform you of your responsibilities during a fire or fire drill:

- All occupants will leave all buildings in a timely manner, gather in the appropriate designated assembly points and check-in with Building Captains.
- After Building Captains have accounted for all students, faculty, and staff, further instructions will be given.
- Do not delay for any reason once an alarm has sounded.
- Make sure **everyone** in your dorm is awake and aware of what is going on.
- The Resident Assistant will give accountability to the Facilities Director or Campus Safety Director, who will report to the Fire Department personnel upon their arrival.
- **Do not** leave your designated area until notified by the Housing Director or a Resident Assistant that it is okay to do so.

Individuals remaining in residence hall housing or campus buildings when a fire alarm is sounded will be subject to a $25.00 penalty fee due to the necessity of authentic drill procedures and roll calls that will assure the safety of all occupants. Individuals who pull or set-off emergency alarms for any reason other than an actual emergency or an official drill will be subject to a $100.00 penalty fee. Emergency notification systems are not to be misused. Any misuse is a serious offense— their safety of our campus is of the utmost importance.
**NHCC Campus Building Captains:**
- Bryan Hall: Casey Craigie
- Hornshuh Hall: Elaine Naulu
- Doris Hunt Building: Winston Arblaster
- OBC/Flint/Library: Jan Kelley
- Meyer Hall: Paul Wright
- Rexius: Responding Campus Safety/Night Watch personnel

**NHCC designated assembly points are as follows:**
- Bryan Hall………………………………………..Cross Plaza Parking Lot
- Hornshuh Hall……………………………………Parking Lot by Bryan Hall pond
- Hunt Building……………………………………Hunt Building Upper Parking Lot
- Library……………………………………………Cross Plaza Parking Lot
- Lower OBC………………………………………Cross Plaza Parking Lot
- Meyer Hall………………………………………..Cross Plaza Parking Lot
- Rexius…………………………………………….Parking Lot by Bryan Hall pond

**Fire Prevention**

It is the responsibility of every member of the campus community to bring to the attention of the institution any situation that may be considered a fire hazard. Help prevent cooking fires:
- Stay in the kitchen while cooking.
- Turn pan handles away from the edge of the stovetop.
- Keep stovetop surfaces clean and free from grease buildup.
- Keep flammable fabrics or shirts with long, loose sleeves away from the oven and stovetop burners.
- Do not keep flammable cleaning fluids, solvents, or other liquids near the stove.

New Hope Christian College is committed to maintaining a safe and healthy educational environment free from alcohol, drugs and tobacco. The use, possession or distribution of illicit drugs, legalized marijuana, synthetic marijuana or controlled substances, or the abuse of legal substances, are prohibited on or away from campus. The College prohibits smoking, including e-cigarettes/vapor cigarettes, and all forms of tobacco use (including chewing) or possession everywhere on-campus. Visitors to our campus are expected to comply with these standards.
Fire Extinguishers

Fire extinguishers and fire alarms are located in accessible locations in all buildings. When using a fire extinguisher, remember the PASS system:

- Pull the pin
- Aim the Fire Extinguisher
- Squeeze the trigger
- Sweep nozzle from side to side

Fire Safety Systems in Campus Housing

- Each dorm building (Meyer, Hornshuh) has a fire extinguisher located on the outside wall of each floor.
- Each dorm room has a smoke detector located in the kitchen/living room area near the bedroom entrances. All smoke detectors are interconnected.
- Each dorm building is equipped with a fire emergency notification system with two pull stations outside on each floor.
- Each dorm is equipped with a notification horn within hearing range of all residents. Notification horns are also located on the outside of each apartment building.
- Personnel from the Facilities or Campus Safety Department inspect and test the smoke detectors monthly for proper operation and report failed detectors for repair or replacement.
- Annually, an outside vendor inspects (and hydro-tests extinguishers scheduled for said testing) all fire extinguishers for proper charge and repairs or replaces any failed extinguishers.

Current Fire Statistics

<table>
<thead>
<tr>
<th>FIRE SAFETY</th>
<th>Summary of Fire Statistics</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2011</td>
</tr>
<tr>
<td>Name of Facility</td>
<td>Fires</td>
</tr>
<tr>
<td>Meyer/Hornshuh Hall</td>
<td>0</td>
</tr>
<tr>
<td>Apartments</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
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</tbody>
</table>

Total value of property damage caused by fire:

- 2011: $0
- 2012: $0
- 2013: $0
NHCC will be conducting ongoing annual training pertaining to fire prevention and fire safety for both students and employees. Students will be given a handout with fire evacuation directions during new student orientation both in fall and winter. Upcoming training will be an overview of how to use a fire extinguisher.